CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 01/03/2003

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Friday, 12/27/2002	**ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Still in progress due to server issues during Xmas week.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	**ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	**ACTIVITY**: Perform maintenance and upgrades on network systems. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** All City network systems will be unavailable during this period.	Ongoing.		N/A

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
07	FS Maintenance Ref: Kari Alverson	*TENTATIVE:* Friday night, 01/11/2002	**ACTIVITY**: Perform Bi-Annual maintenance of Financial databases. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** Service will be unavailable from 9pm Friday until 7am Monday.	Waiting for decision on Start Date.		
08	HRMS Maintenance Ref: Kari Alverson	*TENTATIVE:* Friday night, 01/11/2002	**ACTIVITY**: Perform Bi-Annual maintenance of Human Resources databases. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** Service will be unavailable from 9pm Friday until 5am Monday.	Waiting for decision on Start Date.		
92	PD Netware Servers Ref: Harry Houck	To Be Determined	**ACTIVITY**: Netware Server upgrades, Kevlar and Area Stations. . . . . **LOCATION**: **Police Dept. *only***. . . . . **IMPACT:** P.D. staff will be notified, by Harry Houck, of outages at the time of the updates. File access and network printing affected for 15 minutes.	Ongoing until completed.		
~~98~~	~~PeopleSoft Bi-Annual Maintenance~~ ~~Ref: Kari Alverson~~	~~To Be Determined (On either a Saturday or a Sunday)~~	~~**ACTIVITY**: Perform maintenance of FSPROD and HRPROD databases.~~ . . . . ~~**LOCATION**: ISD~~ . . . . ~~**IMPACT:** The systems and databases will be down for the day.~~	**See items 07 and 08.**		